



Henry County Board of Developmental Disabilities

135 East Maumee Avenue, Napoleon, OH 43545

HENRY COUNTY BOARD OF DD MEETING MINUTES

April 17, 2024

Board Members Present: Dan Bischoff, Greg Heath, Nelda Irving,
Amy Rosebrock, Nichole Tripp

Superintendent: Kelly Aldrich

Staff Present: Melinda Camp, Tracy Deblin, Jessica Harmon,
Sue Hartsworm, Heather Obermyer,
Blake Stambaugh, Tiffany Swihart, Kelly Verbeke

Visitors: LaNae Thompson

The Henry County Board of Developmental Disabilities (**HCBD**) Regular Board meeting was held on April 17, 2024 at 135 East Maumee Avenue, Napoleon, Ohio. The meeting was called to order by Greg Heath and roll call was taken. Monica Atkinson and Tim Davis were excused from the meeting. School-age Service and Support Administrator employees introduced themselves and gave the board a presentation on the services they provide.

Approval of Minutes, Revisions, or Additions to the Agenda

Resolution 24-30: The HCBDD approve the minutes of the March 20, 2024 regular board meeting.

A motion was made by Mr. Bischoff and seconded by Mrs. Tripp. Roll call was taken and Resolution 24-30 was unanimously approved.

New Business from the Board

Resolution 24-31: The HCBDD approve the Ethics Council recommendation regarding a conflict of interest.

A motion was made by Mr. Bischoff and seconded by Mrs. Irving. River City Bowl-A-Way expressed interest in using ARPA funds for a wheelchair ramp and received quotes from multiple businesses. Kelly Aldrich, Superintendent, has a son who has previously done some contract work with the company that was awarded the bid. The Ethics committee stated there was not a conflict of interest. Roll call was taken and Resolution 24-31 was unanimously approved.

Updates from the Superintendent:

Ms. Aldrich shared a few updates with the board.

Our agency hosted a Child Abuse Awareness Pancake Breakfast and invited other community partners. This newly formed group will be called the Community Connections Coalition and they will focus on outreach, education and relationship building with other community partners who work with children.

Technology, parks, van, and changing table committees have all been formed and are working on making purchases with our ARPA grant.

Reminders board member training is May 1st at Defiance College. There is a school age track meet on May 7th at Napoleon schools. The OACB Spring conference is on May 16th and 17th. Reach out if you need further information.

Business Manager Report

Resolution 24-32: The HCBDD approve the March 2024 financial reports as presented.

A motion was made by Mrs. Irving and seconded by Mr. Bischoff. Tracy Deblin, Business Manager, stated we received our levy dollars in March and that is why our actual revenue is higher than our projected. Roll call was taken and Resolution 24-32 was unanimously approved.

Approval of Contracts and Addendums

Resolution 24-33: The HCBDD approve the contracts and addendums as presented.

A motion was made by Ms. Rosebrock and seconded by Mr. Bischoff. A renewal contract for Fitzenrider was presented. Roll call was taken and Resolution 24-33 was unanimously approved.

Personnel/Policies

Greg Heath, Board Vice President, thanked Blake Stambaugh for his 14 years of service.

Resolution 24-34: The HCDD approve the revised job descriptions as presented.

A motion was made by Mr. Bischoff and seconded by Ms. Rosebrock. Developmental Specialist, Fiscal Coordinator, Medicaid Services Coordinator, Service Coordinator and SSA Director were all put into the new format. Roll call was taken and Resolution 24-34 was unanimously approved.

Resolution 24-35: The HCBDD approve the revised policy as presented.

A motion was made by Mr. Bischoff and seconded by Ms. Rosebrock. 6.11 Service and Support Administration policy was revised as a mock accreditation recommendation. Several policies were combined and the policy was put into the new format. Roll call was taken and Resolution 24-35 was unanimously approved.

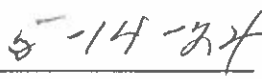
Adjournment

Resolution 24-36: The HCBDD approve to adjourn the April 17, 2024 Regular Board meeting.

A motion was made by Mr. Davis and seconded by Ms. Rosebrock. Roll call was taken and Resolution 24-36 was unanimously approved.



Nelda Irving, Secretary



Date

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