



Henry County Board of Developmental Disabilities

135 East Maumee Avenue, Napoleon, OH 43545

HENRY COUNTY BOARD OF DD MEETING MINUTES

October 16, 2024

Board Members Present: Tim Davis, Kim Cordes, Greg Heath
Amy Rosebrock, Nichole Tripp

Superintendent: Kelly Aldrich

Staff Present: Keri Bunke, Melinda Camp, Tracy Deblin,
Jessica Harmon, Heather Obermyer,
Blake Stambaugh

Visitors: None

The Henry County Board of Developmental Disabilities (HCBDD) Regular Board meeting was held on October 16, 2024 at 135 East Maumee Avenue, Napoleon, Ohio. The meeting was called to order by Greg Heath and roll call was taken. Dan Bischoff was excused from the meeting. Oath of office was read by Greg Heath for new board member, Kim Cordes. It was noted that Nelda Irving resigned from the board.

Approval of Minutes, Revisions, or Additions to the Agenda

Resolution 24-62: The HCBDD approve the minutes of the September 18, 2024 regular board meeting.

A motion was made by Ms. Rosebrock and seconded by Mr. Davis. Roll call was taken and Resolution 24-62 was unanimously approved.

Old Business from the Board

Resolution 24-63: The HCBDD approve the revised policies as presented.

A motion was made by Ms. Rosebrock and seconded by Mr. Davis. 1.14 Superintendent Duties and Responsibilities and 4.02 Request for Purchase were reviewed. Roll Call was taken and Resolution 24-63 was unanimously approved. Superintendent spending authorization was increased to \$10,000. Quotes should be obtained when purchases are more than \$1,000.

A motion was made by Mr. Davis and seconded by Ms. Rosebrock. Roll call was taken and Resolution 24-67 was unanimously approved.

Resolution 24-68: The HCBDD approve the purchase of four laptops and two desktops from EK Computer, Inc. for the amount of \$7,615.00 plus a 10% contingency.

A motion was made by Ms. Rosebrock and seconded by Mrs. Cordes. Tracy Deblin, Business Manager, explained this is following technology schedule for replacements. Roll call was taken and Resolution 24-68 was unanimously approved.

Personnel/Policies

Greg Heath, Board President thanked Zach Meister for his 6 years of service.

The Board reviewed the personnel actions resignation notice from Cassandra Seesholtz effective September 22, 2024.

Executive Session

Resolution 24-69: The HCBDD approve entering into executive session to discuss employment of public employees.

A motion was made by Mr. Davis and seconded by Ms. Rosebrock. Roll call was taken and Resolution 24-69 was unanimously approved.

Time In: 4:50 p.m.

Time out: 5:10 p.m.

Ms. Rosebrock made a motion to come out of executive session, seconded by Mrs. Cordes. Roll call was taken unanimously approved.

No Action Taken

Adjournment

Resolution 24-70: The HCBDD approve to adjourn the October 16, 2024 Regular Board meeting.

A motion was made by Mr. Davis and seconded by Mrs. Tripp. Roll call was taken and Resolution 24-70 was unanimously approved.

Board Secretary

Date